

# 2024 SVA Student Summit and Symposium Host EOI

| Details  |   |
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| When:  | Wednesday 18 & Thursday 19, September 2024*<br>*Event dates can be flexible |
| Attendees:                                     | Approx. 80-120 students and staff in person and 50+ online                  |
| EOI by what authority:                         | Executive Leader of the Institution   |
| Due date:                                      | 1 April 2024  |
| Shaping Student Voice Australasia Annual Event |   |

Volunteer to host SVA's 2024 annual event to:

- raise awareness about student voice practices amongst students and staff at your institution
- provide better access to face-to-face events to students and staff in your state
- shape the events with your unique campus culture and partnership practices.

## About SVA events:

### SVA Student Summit, 18 September

This students-only event aims to bring together student representatives from all corners of Australia and New Zealand to exchange knowledge and practices, discuss and tackle challenges in group activities and gain inspiration from esteemed speakers.

### SVA Symposium, 19 September

The SVA Symposium is a place for members to share current practices, deepen understanding of the practical and theoretical principles of student partnership, and discuss current challenges which inspire new studies and projects spearheaded by the SVA members. The Symposium features thought-provoking keynotes, workshops, case studies, panel sessions and informal networking for students and practitioners from Australia and Asia-Pacific countries.

### Details of the Host responsibilities

Provide holistic support with organising the event including assistance with logistics leading up to and on the day of the event. Arrange access to the venue to support the event needs such as accessible rooms, zoom capabilities and convenient location. Rooms required for the event include one (1) Auditorium, four (4) tutorial rooms and networking space.

The host institution will provide in-kind support for event staff, printing, venue, and equipment costs (mics, tables, etc.).

What is included in SVA budget:

- Catering
- Sponsorship grants for students to travel
- Speaker fees
- SVA Coordinator and Student assistant wages
- Ticket Management and website hosting fees

| Collaboration with SVA      |  |
|-----------------------------|--|
| In the lead up to the event | SVA events are planned and delivered by working groups led by<br>SVA Coordinator. As a host, you will be invited to shape the<br>Student Summit and SVA Symposium in these working groups.   |
|                             | We work on your terms, share your aspirations on how collaboration on these events may look like from your team's perspective.   |
| On the day                  | SVA Coordinator and Student Assistant will be actively involved<br>in the event delivery. We look for student or stuff volunteers to<br>assist with set up, people management and pack down. |
| Contact person              | Ana Kuleshova, SVA Coordinator, sva@unisq.edu.au   |